**ROOM & TECHNICAL FACILITIES AVAILABLE**

**TAYLOR INSTITUTION**

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| **Room** | **Capacity** | **Equipment** | **Furniture & setup** |
| MAIN HALL | **185** Lecture style (130: auditorium, 55: balcony)  1**00** Lecture style & drinks reception | Computer  Data Projector (connection for speaker laptop  projection),  Teams room equipment | Lecture style  Chairs with writing tablets |
| ROOM 2 | **54** Lecture style  **60** drinks reception  **16** boardroom style  ) | 86” CTouch neo  Built in ops machine | Lecture style  Chairs with writing tablets |

**47 WELLINGTON SQUARE**

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| **Room** | **Capacity** | **Equipment** | **Furniture & set up** |
| BASEMENT LECTURE ROOM 1 | 28 | 75” CTouch neo  Built in ops machine | Lecture style  Chairs and tables |
| GROUND FLOOR LECTURE ROOM 1 | 28 | 75” CTouch neo  Built in ops machine | Lecture style  Chairs with writing tablets |
| GROUND FLOOR LECTURE ROOM 2 | 30 | 75” CTouch neo  Built in ops machine | Lecture style  Chairs with writing tablets |
| FIRST FLOOR LECTURE ROOM 1 | 25 | 75” CTouch neo  Built in ops machine | Lecture style  Chairs with writing tablets |
| FIRST FLOOR LECTURE ROOM 2 | 30 | 75” CTouch neo  Built in ops machine | Lecture style  Chairs with writing tablets |
| SECOND FLOOR SEMINAR ROOM 1 | 15 | 65” CTouch neo  Built in ops machine | Lecture style  Chairs with writing tablets |
| SECOND FLOOR SEMINAR ROOM 2 | 16 | 65” CTouch neo  Built in ops machine | Lecture style  Chairs with writing tablets |

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| BASEMENT SEMINAR ROOM 2 | 8 | 55” CTouch neo  Built in ops machine | Board room style  Chairs and tables |
| F6 SEMINAR ROOM  (1st floor) | 12 | 65” CTouch neo  Built in ops machine | Board room style  Chairs and tables |
| S7 SEMINAR ROOM  (2nd floor) | 16 | 65” CTouch neo  Built in ops machine | Board room style  Chairs and tables |
| T7 SEMINAR ROOM  (3rd floor) | 10 | 55” CTouch neo  Built in ops machine | Board room style  Chairs and tables |
| T11 SEMINAR ROOM  (3rd floor) | 14 | 55” CTouch neo  Built in ops machine | Board room style  Chairs and tables |

**41 WELLINGTON SQUARE**

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| **Room** | **Capacity** | **Equipment** | **Room Layout** |
| COMMITTEE ROOM | 12 | 55” CTouch neo  Built in ops machine | Board room style  Chairs and tables |

**Portable equipment available in all 3 locations**: Recording equipment, DVD player, Slide Projector, Visualiser, laptop – need to be requested in advance.